

<b>Excursion Risk Assessment</b>		<b>Facility:</b>				<b>Date of Assessment:</b>	
Date of excursion <u>MM-DD-YY</u>		<input type="checkbox"/> Routine Excursion	<input type="checkbox"/> Special Excursion*	Age Group(s) <input type="checkbox"/> Infants <input type="checkbox"/> Toddlers <input type="checkbox"/> Preschoolers <input type="checkbox"/> School-Age			
Time of Departure from Facility		Time returning to Facility					
Location of excursion		Mode of Transportation					
Proposed Activities during excursion							
Potential hazards:		Hazards can be minimized by:				Natural or other hazard exists	
						<input type="checkbox"/>	
						<input type="checkbox"/>	
Number of children on excursion:		<input type="checkbox"/> Infants <input type="checkbox"/> Toddlers <input type="checkbox"/> Preschoolers <input type="checkbox"/> School Age		<input type="checkbox"/> Number of staff <input type="checkbox"/> Number of adults		Where hazards exist, enhanced ratios and Special Excursion Consent form are required	
Possible hazards may include:		<i>*Weather can also be a factor to consider when completing a risk assessment, extreme heat or cold should be considered and extra precautions noted</i>					
<ul style="list-style-type: none"> <li>- Crossing busy intersections or walking along busy streets</li> <li>- Use of public transportation</li> <li>- Areas with open bodies of water – lakes, pools (including wading), fountains</li> <li>- Events with a large number of people</li> </ul>		Completed by _____ Date _____ Reviewed by (Centre Director) _____ Date _____					
Other considerations include:		<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved					
<ul style="list-style-type: none"> <li>- List of additional necessary supplies</li> <li>- Unique needs of children participating</li> <li>- Experience of children and/or staff attending</li> <li>- Preparation of children/staff/volunteers for activity (safety discussions, etc.)</li> <li>- Volunteer orientation (roles, responsibilities)</li> </ul>		_____ Date _____ ( Board Member )					



\*Special Excursion Consent form required